

Corporate Office, La Broquerie

Financial Analyst (Intermediate)

Permanent, Full-Time

Union: Out of Scope

Shift: Days

Job Summary: The Financial Analyst (FA) assumes responsibility for auditing, compliance monitoring, and financial reporting of major RHA grants, funds and contracts. The FA also maintains and advises the finance department staff on compliance of the general ledger with provincial standards for the Manitoba Facility Reporting System. The FA plays a key internal audit role with regard to corporate banking, payroll and assistance to the Controller with preparation of the annual audit file. The FA manages the regional statistical database used for key financial and performance indicators. The FA assists with budgeting and analysis of business cases at the request and direction of the Chief Financial Officer.

Qualifications:

- Relevant undergraduate business degree and enrolled in a recognized accounting certification program (equivalent experience considered)
- At least 3 years of related experience
- Experience with internal audit, financial analysis, budgeting, contract administration and financial reporting in a public sector environment
- Experience with computerized financial applications such as Great Plains Dynamics, Momentum Healthcare, FRx Reporting, QHR payroll, MS Office Applications
- Strong oral and written communication skills
- Strong analytical and auditing skills
- An attitude that embraces challenge
- Strong work ethic and the ability to provide steady and reliable services
- Desire to accept responsibility and to service the internal customer

For confidential consideration, please forward your resume by **September 27, 2010** to: South Eastman Health/Santé Sud-Est Inc. Human Resources Department. Email: hr@sehealth.mb.ca



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